



## **CARLTON FORUM SWIMMING CLUB AND THE DATA PROTECTION ACT 1998**

Carlton Forum Swimming Club is a data controller under the Data Protection Act. We hold information for the purpose of administration of membership records, recording competitive swimming times, and certain other functions as assigned by the Amateur Swimming Association (A.S.A) our governing body. The information we hold may be used by our committee members and coaches for the purpose of Club duties, the A.S.A. or any other organisation affiliated to the A.S.A.

### **Confidentiality and Security**

Carlton Forum Swimming Club has the legal duty to protect the confidentiality of its member's information. We take every precaution to protect any information you have submitted to us, in accordance with the legislation such as the Data Protection Act 1998. Any data, which we hold, is protected in accordance with our policies.

### **Sharing Information**

Any information you submit to us will only be shared in accordance with the law. Carlton Forum Swimming Club will not use the data, or share the data with any third party for marketing or commercial purposes, without firstly obtaining the explicit consent from individual members.

For more information about the A.S.A and data protection please refer to -  
<http://www.swimming.org/asa/about-us/data-protection/>